

IT Services at IHS – Information for Guests

Dear guest!

Please read this information carefully before visiting IHS.

If you have any questions feel free to contact IHS-IT by email to hotline@ihs.ac.at.

Power supply and personal equipment: Make sure to buy an adapter for Austrian/German sockets at home and bring it with you, in case you are bringing a laptop, tablet, smart phone etc. with you. Voltage in Austria is **230V/50Hz**.

Further reading on personal equipment at IHS: www.ihs.ac.at/it or www.ihs.ac.at/it-user-info

Paper format: We have **DIN A4** paper only. Before printing out a letter-formatted document at IHS, make sure to change the paper format on your computer to DIN A4 before printing to an IHS printer. This might require you to reformat your document as page breaks may shift.

Wi-Fi: If you carry your own notebook with you, you can connect to the Internet using Wi-Fi.

If you have no wireless adapter, but need an active connection, in most rooms, IHS-IT may provide **cable connection** on request. IHS-IT provides some publicly accessible network sockets (e.g. in the cafeteria) you may wire with your notebook.

Using WLAN or cable connection will provide you with restricted access to the Internet and IHS network.

Please see www.ihs.ac.at/it or www.ihs.ac.at/it-user-info for further information.

User ID: For full network access and to use PCs and printers at IHS you need a valid user ID and password. Your contact at IHS will provide you with the details.

Video projector: There are projectors *installed* in each of the lecture rooms.

Portable projectors can be *borrowed* for use in places with no projector pre-installed. Make sure to send your request on time to hotline@ihs.ac.at. Borrowing a beamer means that you are personally responsible for returning it.

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