Ethical Checklist for your project

The following list provides you with the summary of the main criteria your research project should fulfill from the very outset. Beyond this list, we strongly encourage you to reflect on the particular ethical and social impacts of your research project from the very beginning, in particular with respect to methodological design you apply, the modes of data collection as well as aspects of the use of your results by third parties. For further questions contact Ethical commission of IHS.

1. **Make sure your project is GDPR conform** [ ]
2. **Availability of research results**
	1. [ ]  Fully available results (in form of publication, final report, mid-term report available on the project website / IHS repository)
	2. [ ]  Partly available
	3. [ ]  Unavailable
	4. [ ]  not decided yet

**If B, C or D is applicable contact EK**

1. **Does your research project involve human participants?**

[ ]  YES

[ ] NO

If YES :

* 1. Are they volunteers for social or human sciences research?

[ ] YES [ ]  NO

If yes, describe the recruitment, inclusion and exclusion criteria and informed consent procedures. These must demonstrate appropriate efforts to ensure fully informed understanding of the implications of participation.

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* 1. Are they vulnerable individuals or groups?

[ ] YES [ ]  NO

If yes, describe details of the type of vulnerability; children ( and provide age range), patient with disabilities, etc. and provide a risk mitigation plan here below.

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1. **any other ethical issues that the project implies:**

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*IHS is committed to the rules of research integrity and research transparency and requires its researchers to comply with ethical standards of research. If no ethical aspects need to be considered, any research application submitted at IHS must explicitly state so. All researchers also commit to restrain themselves from any form of scientific misconduct. Scientific misconduct includes, but is not limited to, fabrication and falsification of project results, their altering, withholding or insufficient documentation; it includes different form of plagiarism such as use of third-party ideas without indication of origin, multiple use of own research results without making this clear (self-plagiarism), assertion of authorship without having made a contribution, denial of authorship despite contribution as well as commissioning of a person other than the author without acknowledgement (ghostwriting). Misuse of research funds or any obstruction/sabotage of research are also part of scientific misconduct.*