

# European Social Survey Round 12 Sampling Guidelines: Principles and Implementation - DRAFT

The ESS Sampling and Weighting Expert Panel, 22 July 2024

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## Summary

The document sets out the principles of ESS sampling and provides guidance on how to produce an effective design that is consistent with these principles. It also explains the procedure required to approve a sampling design to be used in the ESS.

The document has been produced by the ESS Sampling and Weighting Expert Panel (SWEP), a group of experts appointed by the ESS Director to evaluate and help implement the sampling design in each of the ESS countries in close cooperation with National Coordinators (NCs). A core objective of the SWEP is to support NCs in implementing sample designs of the highest possible quality, and consistent with the ESS sampling principles.

## Changes to this Document

These guidelines are in many respects similar to those for Round 11. The main change is the need to design and draw samples separately for the face-to-face and self-completion surveys. This has led to the following changes to these guidelines:

- The minimum effective sample size (section 2.3) is 800 in each of the two data collection modes (or 430 in countries with ESS populations (aged 15+) of less than 2 million);
- A new section (2.4) on integrating the face-to-face and self-completion samples;
- The SDS (annex 2) has been expanded to cover two different data collection modes and potentially multiple domains in each mode.

Note also that the SWEP have introduced one other change:

- A new formula (section 3.6) for predicting  $\bar{b}$ .

## 1. The ESS Sample Design Process

For the first eight rounds of the ESS, the Sampling Expert Panel (SEP) worked with NC teams to develop the sample design for each country. In June 2017 a new Sampling and Weighting Expert Panel (SWEP) succeeded the SEP. The SWEP continues to work with NC teams in much the same way that the SEP did previously. In this section we set out the objectives of this process, and how it should work.

Each participating country will be allocated a sampling expert, with whom the NC team should communicate on all matters related to sampling. The experts who make up the panel are:

Peter Lynn	(Chair, University of Essex, U.K.)
Mārtiņš Liberts	(Latvijas Banka, Latvia)
Piotr Jabkowski	(Adam Mickiewicz University, Poznań, Poland)
Blanka Szeidl	(Eötvös Loránd University, Hungary)
Olena Kaminska	(University of Essex, U.K.)

### 1.1 Objectives

The objectives of the sample design process are:

- To ensure that sample designs are consistent with the ESS Round 12 Specification and are of the highest quality possible;
- To ensure that NC teams are able to identify the most cost-effective sample design parameters;
- To ensure that all relevant details of sample designs are fully documented in the Sample Design Summary (SDS);
- To ensure that all relevant sample design indicators are collected and provided in the Sample Design Data File (SDDF).

To achieve these objectives, the SWEP provides support and guidance to NC teams where it is needed. This document constitutes the core of this guidance, but your allocated sampling expert is also available to answer queries and provide help.

### 1.2 The Sample Design Process

The basic steps of the sample design process are the following. Each of these is discussed in the text which follows:

1. NC team complete the Sample Design Summary (SDS);
2. Sampling expert gives feedback;
3. SDS (possibly revised) is reviewed by the two other panel members;

4. Design is “signed off” by the panel;
5. Sample is selected and fieldwork proceeds;
6. SDS is reviewed and amended to reflect any changes since sign-off;
7. Sample Design Data File is deposited

*Step 1: First draft of SDS.* This should be uploaded to *myESS* as early as possible in the process, in order to allow enough time for discussions and possible revisions. Ideally, this should be at least two months before the sample selection process needs to begin.

*Step 2: Sampling expert feedback.* The expert may make suggestions for changes, either to the proposed design, or to the information about the design recorded in the form. Many suggested designs are uncontroversial, being essentially a repeat of a design that has worked well previously. In such cases, there may be no suggested changes, or only minor ones. Sometimes, the feedback will lead to further discussion between the NC team (and perhaps the survey agency) and the expert. The feedback/ discussion, if any, will result in a revised version of the SDS.

*Step 3: Review of SDS by SWEP.* When the expert is satisfied with the proposed design, he or she will circulate it to two other designated SWEP members for comment (the SWEP Chair will always be among the three members reviewing a design) and also to the ESS Fieldwork Team (FWT) and the assigned Country Contact. It is possible that this will result in further feedback or queries for the NC team. Alternatively, the panel members might agree to “sign-off” the design without further comment.

*Step 4: Sign-off.* The expert will inform the NC team that the design has been signed off. This constitutes authorisation to proceed and draw the sample. The expert will also inform the country contact and will upload to *myESS* the signed off version of the SDS, indicating that this is now “authorised”.

*Step 5: Sample selection.* Sample selection should follow exactly the procedures and parameters documented in the signed-off SDS. If there is a reason to change any aspect of the design subsequent to sign-off, the sampling expert should be informed immediately.

*Step 6: Final version of SDS.* If the implemented design differs in any way to that documented in the signed-off SDS, the NC should inform the sampling expert, who should revise the SDS to reflect the change. The expert will upload the final version of the SDS to *myESS*.

*Step 7: SDDF deposited.* Almost all of the information to be provided in the SDDF should be captured as a by-product of the sample selection process at the time the sample is selected. This includes variables indicating sampling strata, primary sampling unit (PSU) and selection probabilities. It is strongly recommended that a draft SDDF is created at the time of sample selection. There are just two variables that can only be added once fieldwork is completed: an indicator (‘OUTCOME’) of the survey outcome (response, non-response, ineligible) and – in the case of address-based samples – the within-dwelling selection probability (‘PROBx’). (In the unusual situation of having more than one field agency, the indicator of the fieldwork agency working on the sample unit (‘FIELDINI’) too can only be added after fieldwork.)

Please note the importance of step 7. The Sample Design Data File (SDDF) is a key deliverable. Its contents document the sample design and enable the production of design weights, an essential prerequisite for data release. See the ESS Round 12 Survey Specifications and section 5 of the Sample Design Summary (included as an Annex to this document). If you have doubts about the data to provide in the file, please clarify this with your allocated sampling expert.

### **1.3 The Sample Design Summary**

A key role in the sign-off process is played by this form. This documents all relevant aspects of the sample design. The Sample Design Summary (SDS) is included as an Annex to this document, showing the information to be entered, with explanatory notes. If in doubt about any of the information required, please ask your assigned sampling expert for advice.

Note that in some countries a different sample design is used in each of two different parts of the country. For example, an unclustered (single-stage) sample may be used in urban areas and a clustered (multi-stage) design in rural areas. We refer to this as a multi-domain design.

At Round 12, it is additionally possible that in some countries a multi-domain design may be used for one data collection mode but not for the other. To allow for all possibilities, we have redesigned the layout of the SDS to allow for two domains in each of the two data collection modes. For single-domain designs, simply enter the details under 'Domain 1' and either leave blank or delete the section for 'Domain 2'.

## 2. Principles for Sampling in the ESS

To ensure that ESS samples adequately represent each national population, and provide comparability between countries, the main principles are:

- The use of a sampling frame/method that provides the best possible coverage of the ESS target population;
- The use of probability sampling;
- The use of a design that provides a prescribed level of statistical precision.

Following these principles does not mean that the sample design should be the same in each country or for each mode of data collection. In fact, we follow the approach of Kish<sup>1</sup>:

*Sample designs may be chosen flexibly and there is no need for similarity of sample designs. Flexibility of choice is particularly advisable for multinational comparisons, because the sampling resources differ greatly between countries. All this flexibility assumes probability selection methods: known probabilities of selection for all population elements.*

Our view is that the ESS should strive to use the best possible random sampling practice in each participating country and for each data collection mode. The choice of a specific sample design depends on available sampling frames, and population characteristics that influence the costs and practicality of different sample designs (such as population density and geographic dispersal). The ESS sample designs should enable comparative analysis with useful and estimable precision.

### 2.1 Population Coverage

The target population of the ESS in round 12 is defined as:

*All persons aged 15 and over (no upper age limit) who live in private dwellings in each country, regardless of their nationality, citizenship or language.*

As a working definition of a private dwelling, it is recommended to follow the definition:

*A dwelling unit is a self-contained place to live with its own lockable front door, such as an apartment or an undivided house. A dwelling unit will usually include basic facilities such as sleeping, cooking, washing and toilet facilities.*

People living in communal establishments such as nursing homes, army barracks and prisons are therefore excluded. Living in a dwelling unit means that this accommodation is currently the person's main residence.

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<sup>1</sup> Kish, L. (1994), "Multipopulation survey designs: five types with seven shared aspects," *International Statistical Review* 62, 167-186.

The definition of main residence **includes**: People who are temporarily away for less than 6 months (e.g. on holiday, away working or in hospital); school-age children at boarding school; students sharing private accommodation.

It **excludes**: People who have been, or will be, away for 6 months or more, students away at university or college; temporary visitors (staying for less than 6 months) and people living in institutions.

The definition of being 15 year or older may vary depending on the sample design:

- For designs where persons are sampled directly from a register (given the day of birth is available) a person is treated as 15 or older if she or he is 15 on the first day of survey fieldwork (e.g. 01-09-2025 if R12 fieldwork is planned to start in September 2025).
- For designs where a respondent is selected from a dwelling in the course of the fieldwork (either by an interviewer or by a household member applying the next birthday rule), a person is treated as 15 or older if she or he is 15 on the day the selection of a respondent is made.

## 2.2 Probability Sampling

For each data collection mode, the sample is to be selected by strict random probability methods at all stages. This means that every member of the ESS target population in a country should have a larger than zero probability of being selected into the sample and that this probability should be known for each person actually selected. The probability of selection for each sampled unit at each stage of the sample design must be recorded, and supplied in the *sample design data file* (SDDF; see the ESS Round 12 Specification and section 5 of the Sample Design Summary, in the Annex to this document).

Quota sampling is not permitted in any part of the sampling procedure, nor is substitution of non-responding, non-contactable or non-accessible sampling units, be it dwellings, individuals, or even whole apartment buildings. For instance, if the selected respondent in a dwelling refuses to participate and another family member volunteers to do the interview instead, this is considered 'substitution'. This is not permitted in the ESS under any circumstance.

The use of *random route techniques* is not permitted. The reasons for this are, a) it is rarely possible to implement such techniques in a way that gives all dwellings even approximately equal selection probabilities; b) it is not possible to accurately estimate these probabilities and therefore to obtain unbiased estimates; and c) the method is easily manipulated by interviewers to their advantage, and in ways that are hard to detect. Instead, as a last resort if no better method is possible, we permit the use of *area sampling with field enumeration*. How to do this in a way that is consistent with ESS principles is set out in section 3.1.3.

If in doubt about a method proposed by a survey agency, please contact your sampling expert for advice.

## 2.3 Statistical Precision

The ESS aims to achieve the same minimum level of precision in each country, as this in turn guarantees a minimum level of precision for comparisons of countries. In practice, the statistical precision of any survey estimate is determined by several factors. Key ones are:

- 1) Sample size;
- 2) Distribution of selection probabilities, and their association with the survey variable(s) upon which the estimate is based (see section 2.4);
- 3) Sample clustering, and the association of the clusters with the survey variables (see section 2.2);
- 4) Sample stratification, and the association of the strata with the survey variables (see section 2.3);
- 5) Population variance of the survey variables.

Once a survey is completed, precision can be estimated empirically, provided that indicators of selection probabilities, clusters and strata are available (and weighting variables, if weighting is applied). Precision can, and does, vary between different estimates based on the same sample.

But at the sample design stage, precision must be predicted based on some assumptions, and in a way that provides a single standardised prediction for a sample design (not a separate one for each possible estimate). The ESS uses some simple heuristics to do this. Specifically:

- We are concerned only with precision *relative* to simple random sampling, not with *absolute* precision. This means we do not need to take factor (5) into account;
- We assume only a negligible association between sample strata and survey variables. This means we do not need to take factor (4) into account. In practice, any association is usually modest and has the effect of slightly improving precision. Thus, ignoring this at the sample design stage has the effect of reducing the risk that a sample design will in practice fail to meet the ESS specification of precision;
- We assume no association between selection probabilities and survey variables. This simplifying assumption makes it easier to take factor (2) into account. In practice, associations may improve precision for some estimates and worsen precision for others, so an assumption of no association can be thought of as a kind of ‘average’ effect.

This leaves us having to take account only of factors (1), (2) and (3). We do this by specifying a minimum *effective sample size* ( $n_{eff}$ ) that should be achieved in each data collection mode. This is the size of a simple random sample (i.e. one in which factors (2), (3) and (4) do not apply) that would provide the same precision as the actual design under consideration. This is estimated by adjusting the predicted net sample size (number of interviews achieved,  $n$ ) by the predicted *design effect* ( $deff$ ), a measure of the impact of factors (2) and (3). These factors will always tend to reduce precision, reflected in a value of  $deff$  greater than 1. Consequently, the greater the variability in selection probabilities, and the larger the cluster sample sizes, the larger the sample size ( $n$ ) that will be needed to deliver the required effective sample size:

$$n = n_{eff} \times deff \quad (1)$$



The ESS requirement is for a predicted effective sample size of at least 800 in each of the two data collection modes (with the exception of small countries with a population of fewer than 2 million people aged 15 or over, where the minimum effective sample size in each mode is 430). For countries that are able to select an unclustered equal-probability sample of persons from a population register, this translates to a minimum of 800 interviews in each mode (1,600 in total). But for the most countries, the minimum number of interviews is considerably larger, due to the effects of clustering and selection probabilities. Calculating the required number of interviews involves predicting  $deff$  using standard ESS methods that are explained below.

We predict separately the effect of variable selection probabilities ( $deff_p$ ) and the effect of sample clustering ( $deff_c$ ) and then use the product of these two predicted values as our prediction of  $deff$ :

$$deff = deff_p \times deff_c$$

The estimation of  $deff_p$  requires a prediction of the distribution of overall selection probabilities for sample persons:

$$deff_p = \frac{n \sum_{i=1}^n w_i^2}{(\sum_{i=1}^n w_i)^2}$$

where  $w_i$  is the design weight associated with sample member  $i$ ;

$w_i = 1/p_i$ , where  $p_i$  is the probability of selection of sample member  $i$ .

Some examples of the estimation of  $deff_p$  are presented in section 3.4 below.

The design effect due to clustering -  $deff_c$  - is predicted as follows:

$$deff_c = 1 + (\bar{b} - 1)$$

where  $\bar{b}$  is the mean number of interviews carried out per primary sampling unit (PSU), and  $\rho$  is a measure of the relative homogeneity of a survey measure within the PSU (note that this can be caused both by the relative similarity of people living in the same area and, in the case of face-to-face data collection, by 'interviewer effects' if the interviews within a PSU tend to be carried out by the same interviewer). Therefore, at the sample design stage it is necessary to predict both  $\bar{b}$  and  $\rho$ . Discussion of how this is done is presented in section 3.5 below.

Note that  $deff$  must be predicted separately for each data collection mode and for each domain, in the case of multi-domain designs.

## 2.4 Integrating face-to-face and self-completion samples

The sample for each of the two parts of the survey must be a fully representative national sample that complies with the sampling guidelines, but it may be advantageous to select the two samples in an integrated way rather than independently.

If both samples have the same design, integration is straightforward. A single sample can be selected and then allocated at random to the two data collection modes. The best way to do this is to allocate systematically, in the order the sample is selected. For example, if the sample is a systematic random sample of persons from a population register, the 1<sup>st</sup>, 3<sup>rd</sup>, 5<sup>th</sup>, etc selected person can be allocated to face-to-face and the 2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup> etc to self-completion<sup>2</sup>. If the sample is clustered, the selected PSUs can be allocated in the same way.

If the designs are different (for example, clustered for face-to-face and unclustered for self-completion), integration may not be possible and it may be necessary to draw the samples independently.

If the designs are partially different (e.g. unclustered in the urban domain for both modes, but clustered in the rural domain only for face-to-face mode), then it may be possible to integrate one part of the sample.

In any event, the best way to integrate the samples should be discussed with the allocated SWEP member.

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<sup>2</sup> If the gross sample size differs between modes, the allocation algorithm can be adjusted appropriately. For example, if the self-completion sample is to be twice the size of the face-to-face sample, the 2<sup>nd</sup>, 5<sup>th</sup>, 8<sup>th</sup>, 11<sup>th</sup>, etc can be allocated to face-to-face. The SWEP expert can advise on how to do this for any desired gross sample sizes.

### 3. Tips for Good Sample Design

#### 3.1 Sampling Frames

The more completely the sampling frame covers the target population, the higher the quality of the sample will be. The choice of sampling frame will also constrain the extent to which it is possible to control variation in selection probabilities, and hence the likely value of  $deff_p$ , which will influence the number of interviews that is required. Thus, the choice of sampling frame is of great importance.

The following types of sampling frames are used on the ESS:

1. Lists of residents (population registers). This is generally the preferred type of frame. The use of population registers is discussed further in section 3.1.1 below.
2. Lists of buildings or addresses. This is generally the best option if population registers are not available/accessible, and is discussed in section 3.1.2.
3. Area sampling with field enumeration to create a frame of dwellings. This method can be used when no suitable list of persons, addresses or dwellings exists. How to do this is discussed in section 3.1.3 below.

##### 3.1.1 Population Registers

In recent ESS rounds, over half the participating countries have used population registers as the sampling frame including, for example, Norway, Finland, Slovenia and Belgium. This is generally the preferred type of frame. Some countries have been successful in negotiating for ESS samples to be selected from the national population register, where this was not initially possible. Even if your population register is not usually used for survey sampling, or not outside of the National Statistical Institute, it may be worthwhile exploring under which terms this might be possible.

The main reasons for preferring population registers as a sampling frame are that coverage is good<sup>3</sup> and equal-probability samples can be implemented, leading to  $deff_p = 1.0$ , which minimises the number of interviews needed in order to meet the effective sample size requirement.

A further advantage of population registers is that individual-level auxiliary variables including age and gender are typically available for use in stratification. This tends to increase sample precision to a greater extent than stratification only by higher-level auxiliary variables such as small area characteristics. Stratification by frame variables such as age, gender and region is strongly encouraged.

With population registers one should be aware that some persons on the frame may not belong to the target population (so-called over-coverage). This would include those who do not live in private dwellings (for example, students in college dorms, elderly people in nursing homes, military personnel in barracks)

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<sup>3</sup> Though this is usually the case, it is not universally true. Some population registers may be updated infrequently and can therefore suffer from being out-of-date.

and those who are not currently resident in the country though still registered (e.g. working or studying abroad for a period exceeding six months – see section 2.1). There may also be under-coverage, for example of illegal immigrants or recent immigrants.

The quality of a population register as a sampling frame might also be undermined by the presence of *opt-outs*. These are persons who are rightly part of the target population but must not be contacted for survey research. This can occur due to legal reasons or because persons can make a request not to be contacted for research or marketing purposes. These opt-outs should stay in the sampling frame and be treated as refusals if sampled.

### 3.1.2 Address Lists

Common lists of this kind are lists of addresses held by the postal delivery service and lists of dwellings held for land registration or taxation purposes. This type of frame has been used in recent rounds by United Kingdom, Portugal and Ireland. Such lists tend to have the advantage of good population coverage. However, a disadvantage is that it is not usually possible to select equal-probability samples of persons, so design effects tend to be higher than with population register samples, leading to the need to carry out a larger number of interviews.

Generally (unless an indicator of the likely number of residents is available), the most efficient design possible with an address list is to select an equal-probability sample of addresses/dwellings. At each dwelling it is then necessary to implement a procedure to randomly select one person to interview. This within-dwelling selection causes a loss of statistical precision ( $deff_p > 1.0$ ) as the overall selection probabilities of persons will be inversely-proportional to the number of persons aged 15 or over residing at the dwelling. Selection of one person per dwelling tends to lead to values of  $deff_p$  in the range 1.2 to 1.3. The value can be predicted from knowledge of the distribution of the number of people aged 15 or over in a dwelling (or household size, as a proxy measure).

There are three common and acceptable types of procedures for randomly selecting one person at a sample dwelling: *Kish grid methods*, the *Rizzo method*, and *birthday methods*.

Kish grid methods (Kish, 1948) are based upon the idea of listing eligible persons in a predetermined order (for example, ascending order of age, or alphabetical order of given name) and then using a random number to identify which person on the list should be selected. The predetermined rule for the order in which persons should be listed is important if the interviewer has control over generating or looking up the random number (e.g. with paper-based systems), as this is what permits checking that interviewers have correctly applied the method. But since R10, the ESS no longer permits the use of paper-based systems for implementing Kish selection. Kish selection will be implemented solely through random selection within the Contact Form CAPI script.

The Rizzo method (Rizzo, 2004) is less intrusive than the Kish method as, at most dwellings, it is not necessary to ask for any personal information. The interviewer must simply ask how many eligible persons live in the dwelling. If there are two, a random mechanism selects whether it is the person to whom the interviewer is speaking, or the other resident. If there are three, the random mechanism selects the

person to whom the interviewer is speaking with a probability of one-third. Only if that person is not selected does the interviewer have to administer another procedure (Kish or birthday) to select one of the other two residents. And so on for larger numbers of residents.

Variants of the birthday method include next-birthday, last-birthday, and nearest-birthday (which can be either in the past or in the future). The selection rule is therefore determined by the relationship between the date on which the interviewer is making the selection and the dates on which residents have their birthdays. These methods have the advantage of being less intrusive than the Kish grid method: the interviewer does not need to ask for the names or ages of residents. For this reason there is a tendency to obtain lower refusal rates with birthday selection methods. On the other hand, the methods, particularly nearest-birthday, are more error-prone. And the resident answering the selection questions may deliberately nominate someone who they know not to be the correct person. This may even be done in collusion with the interviewer. Interviewers are typically not asked to check the selection (as that would undermine the simple and non-intrusive nature of the procedure), but data collected later, in the interview, can often be used to identify whether the correct selection was made.

As the Kish method, Rizzo method and birthday methods all have their own advantages, the preferred method differs between countries, between survey organisations and between researchers. For the R12 face-to-face survey, we prefer random CAPI (Kish) or Rizzo methods, but the last birthday method is acceptable too. Whichever method is used, it must be well implemented, with some form of quality control. For the R12 self-completion survey, the next birthday method will be used.

### 3.1.3 Area Sampling with Field Enumeration

Area sampling designs involve at least three stages of sample selection: small areas, dwellings, and persons. The first stage in such a design is to select a probability sample of small areas such as villages, grid squares, streets or city blocks. The frame of areas may come from an existing list (administrative areas, census enumeration areas, postal areas, street directory) or may be created for the purpose of sample selection (e.g. identifying and listing areas on maps).

An efficient multi-stage design (see section 3.2 below) involves selecting the first-stage units with probability proportional to the number of dwellings or – preferably – persons aged 15 or over that they contain. Thus, if possible, the frame of small areas should include some indicator of the number of dwellings or persons aged 15 or over in the area, to be used for this purpose. Use of an approximate indicator is still likely to be more efficient than selecting areas with equal probabilities (for example, if the areas are Census enumeration areas and the only size measure available is from a Census carried out several years ago). As with any multi-stage design, stratification of the first-stage units prior to selection is highly desirable (see section 3.3).

At the second stage, an enumerator must make a complete listing of the dwellings in the area, from observation. To meet the ESS requirements for complete coverage and known probabilities of selection, it is important that the boundaries of each area are clearly defined and that the enumerator is able to identify those boundaries on the ground. The list is then returned to the central field office, where a random selection of dwellings is made to constitute the survey sample. The list of sampled dwellings then

forms the sample for field implementation. In the case of face-to-face fieldwork, the enumerator and interviewer should not be the same person. This is important, to ensure that interviewer subjectivity cannot influence the sample selection (for example, if the interviewer excludes from the list certain dwellings that he or she would not like to have to visit). For the same reason, it is even more important that the selection of dwellings should be made in the central field office rather than by the enumerator or interviewer.

Once the selection of dwellings has been made, the third selection stage is to select one person to interview at each dwelling. This step is the same as described in section 3.1.2 above.

#### **Key Tips on Sampling Frames: Summary**

Population registers are preferred. It may be possible to negotiate their use for the ESS;

Lists of addresses or dwellings are a suitable alternative, provided they have comprehensive coverage. However, they have some disadvantages;

If neither population registers nor address lists are available, area sampling with field enumeration of dwellings can be used.

### **3.2 Multi-stage Sampling**

Multi-stage sample designs are used either to increase the cost-efficiency of the design (as they result in a sample which is *clustered*, usually within relatively small geographical areas, such that each sample cluster forms the workload for one interviewer) or because the constraints on available sampling frames leave no choice (for example, as in the case of area sampling with field enumeration). Examples include:

2-stage. First stage small geographical areas; second stage persons (population register)

3-stage. First stage small geographical areas; second stage dwellings; third stage persons (address list or area sampling)

4-stage. First stage small geographical areas; second stage addresses; third stage dwellings; fourth stage persons (address list or area sampling)

4-stage. First stage large geographical areas; second stage small geographical areas; third stage dwellings; fourth stage persons (address list or area sampling)

Key aspects of multi-stage designs are the following:

- The overall selection probability of each person is the product of the conditional selection probabilities at each stage of the sample design. Careful control of the relationship between these probabilities is therefore important;
- The predicted design effect due to clustering ( $deff_c$ ) depends on two features of the sample design: the relative homogeneity of the first-stage units (*primary sampling units, PSUs*), and the number of interviews conducted in each.

With respect to the control of probabilities, an efficient design is one in which PSUs are selected with probability proportional to the number of addresses/dwellings/persons in the PSU, and subsequently the same number of addresses/dwellings/persons is selected in each sampled PSUs. If there are practical reasons for wanting to vary the sample size of addresses/dwellings /persons per PSU between two or more strata (for example, a smaller sample size per PSU in rural areas than in urban areas), then the number of sampled PSUs should be modified to compensate (for example, relatively more PSUs should be sampled in rural areas).

Regarding  $deff_c$ , the following points should be noted:

Relatively heterogeneous PSUs are desirable (greater precision and therefore fewer interviews required). Typically, larger geographical areas are more heterogeneous than smaller areas. Thus, if possible, larger rather than smaller areas should be used. Even an increase from a mean PSU size of, say, 1,000 dwellings to 2,000 dwellings is likely to be worthwhile, so it is worth considering whether smaller units could be combined to create larger units prior to sample selection;

Smaller *sample* size per PSU is desirable. Thus, to the extent possible, the number of sampled PSUs should be maximised and the number of sampled persons per PSU minimised.

For the self-completion survey, if there is no fieldworker component<sup>4</sup>, an unclustered sample is recommended. However, in many countries a fieldworker component is expected (see sections 11.6 and 11.7 of the ESS R12 Specification).

For countries using the fieldworker-first approach, clustering may be needed. Whether – and to what extent – this is desirable may depend on how intensively in-person visits will be used. (e.g. if fieldworkers are only used for first contact, with reminders sent by post, the motivation for sample clustering is less strong than if fieldworkers are used also to make within-household selections and to deliver reminders).

#### **Key Tips on Multistage Sampling: Summary**

Larger areas are preferred to smaller areas as PSUs;

A larger number of sampled PSUs is preferred to a smaller number;

Large variability in the size of PSUs (within strata) is undesirable;

If possible, PSUs should be sampled with probability proportional to the number of dwellings /persons aged 15 or over in the PSU, and a fixed number of dwellings /persons then selected in each PSU.

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<sup>4</sup> This applies to countries that use the postal-first approach, have an individual sample, and can offer an alternative method to boost response and/or improve sample composition in a targeted way (which is agreed by the CST).

### 3.3 Stratification

Proportionate stratified sampling can improve the precision of sample estimates. If, for example, strata are regions, this ensures that the sample distribution by region matches the population distribution: there is no random sampling variation in respect of region.

Stratification can be either explicit or implicit. With *explicit stratification*, the units on the sampling frame are sorted into distinct strata and a sample is selected independently from each stratum. With *implicit stratification* the units on the sampling frame are sorted (ranked) in a meaningful order and a systematic sample (every  $n^{\text{th}}$ ) is then selected from the sorted list. Either method is effective at improving precision<sup>5</sup>. More important is the choice of variables to define the stratification. Indicators of the strata (explicit stratification) or the order of sorting prior to selection (implicit stratification) are to be supplied on the SDDF (see section 5 of SDS in Annex).

Stratification is more effective the more strongly associated the stratification variables are with the survey variables (i.e. the ESS questionnaire variables). Individual-level variables such as age and gender (available only with population register frames) therefore tend to be more beneficial than regions or characteristics of small areas such as population density or local unemployment rate.

When sampling from address lists or using area sampling, the PSUs can usually be selected by stratified sampling, where strata are defined by geography (e.g. regions) or by geographically-linked data (e.g. summary Census data for each PSU). This may require a prior step of linking geographically-referenced data to the frame of PSUs using geographical identifiers.

With multi-stage sampling of dwellings, the dwellings can usually be selected by implicit stratified sampling, where the sorting is done by some indicator of geographical location, such as street name, or the order in which the enumerator recorded the dwellings (area sampling) or indicators such as postal code or geo-location (address lists). Such ordering ensures the sample of addresses within each PSU is spread throughout the entire PSU, which tends to be beneficial.

#### **Key Tips on Stratification: Summary**

Proportionate stratification is beneficial and is preferred to simple random sampling;

Stratification can be either explicit or implicit;

Choose stratification variables that are correlated with the survey variables;

With multi-stage sampling, PSUs can usually be stratified by geography or by geographically-defined variables;

Dwellings within PSUs should be selected by systematic random sampling with implicit stratification, in preference to simple random sampling.

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<sup>5</sup> Lynn P (2019) 'The advantage and disadvantage of implicitly stratified sampling'. *Methods, Data, Analyses*, 13(2): 253-266. <https://doi.org/10.12758/mda.2018.02>



### 3.4 Disproportionate Sampling

Certain regions or subpopulations might be oversampled. There are at least three reasons why this might be done:

- If a relatively small region or subpopulation is of particular analytical interest, oversampling may be needed to ensure that the sample size is sufficient for estimation. This has been done on past ESS Rounds, for example, for non-Jewish areas in Israel and for East Germany.
- If design effects are expected to differ between subpopulations or domains, oversampling those with higher design effects can help to minimise the overall design effect (by maintaining proportionality between effective sample sizes and subpopulation sizes).
- If response rate is expected to be particularly low in a certain region or subpopulation, oversampling may help to ensure sufficient sample size (though this will not reduce any bias arising from differential response) and better sample composition.

Oversampling a stratum is acceptable, but this will tend to increase the design effect (see section 3.5 below) and will therefore result in a larger overall number of interviews being needed. Where low anticipated response rate is the reason to consider over-sampling, the NC should discuss with the fieldwork and sampling teams the trade-off between spending resources on over-sampling and on trying to reduce non-response bias through fieldwork efforts.

### 3.5 Predicting $deff_p$

To predict  $deff_p$  requires a prediction of the distribution of (relative) overall probabilities of selection for survey respondents. Most ESS sample designs are of one of the following two types, for which this prediction is simple:

- Equal-probability sample of persons;  $deff_p = 1$  ;
- Equal-probability sample of dwellings; one person selected at each dwelling; selection probabilities are inversely proportional to the number of persons aged 15 or over at the address;  $deff_p$  depends only on the national distribution of household size. See example 1.

Other possible sources of variation in selection probabilities include:

- Oversampling regions or subpopulations (see section 3.4). If, for example, 20% of the population lives in Region A and are given twice the selection probability of persons in Region B, then persons in Region A will have a relative weight of 0.5. And persons in Region A will constitute one-third of the sample (because  $(0.2 \times 2p)/((0.2 \times 2p) + (0.8 \times p)) = 1/3$ , where  $p$  is the probability of selection in Region B). Thus:

$$deff_p = \frac{n \sum_{i=1}^n w_i^2}{(\sum_{i=1}^n w_i)^2}$$

$$= n \frac{(0.333n \times 0.5^2) + (0.667n \times 1^2)}{((0.333n \times 0.5) + (0.667n \times 1))^2} = \frac{0.750}{0.833^2} = 1.08$$

- Selecting PSUs with probability proportional to an approximate size measure, which does not correspond perfectly with the current size measure, which is identified only at the next sampling stage. The design effect will be modest if the two size measures are highly correlated (perhaps in the range 1.01 to 1.05), but will be larger the lower the correlation. An example is the design in Portugal at round 8, where census districts were selected with probability proportional to the number of households registered in the 2011 Census, but addresses were subsequently selected (in 2017) from the electricity company's list of all households in the district.

If two or more different sources of variation in selection probabilities can be assumed to be independent, we can estimate their effects separately and then take the product as our prediction of  $deff_p$ . For example, suppose the over-sampling of a region, as described above, is combined with a 3-stage design as in example 1 below. If we had no reason to suppose that the household size distribution differed substantially between the two regions, then:

$$deff_p = 1.08 \times 1.21 = 1.31.$$

### 3.6 Predicting $deff_c$

For single-stage, unclustered, samples,  $deff_c = 1$ . However, for multi-stage (clustered) samples, it is necessary to predict the design effect due to clustering. To do this, we need predictions of both the mean number of interviews per PSU,  $\bar{b}$ , and the relative homogeneity of persons living within the PSU,  $\rho$ . Assuming at least one achieved interview in each PSU, the predicted value of  $\bar{b}$  is simply the ratio of the total number of achieved interviews to the sample number of PSUs. However, when cluster sample sizes are small, this simple ratio no longer provides a good estimate of the mean number of interviews per PSU with at least one interview, so we recommend the following estimator:

$$\hat{\bar{b}} = \frac{B \times r}{1 - (1 - r)^B}$$

Where  $B$  is the number of sampled units per PSU (gross sample),

And  $r$  is the proportion of gross sample units producing an interview (i.e.  $r = rr \times (1 - ri)$ ), where  $ri$  is the ineligibility rate and  $rr$  is the response rate)

(Note that  $\hat{\bar{b}} \cong B \times r$  if  $B \geq 4$ .)

The required number of achieved interviews is of course determined by the prediction of  $deff$ , so the problem is circular and must be solved iteratively.

The intra-cluster correlation coefficient,  $\rho$ , will in practice vary between survey variables and estimates. However, to determine the required sample size only one value can be used. The SWEP will, after each round of data collection, estimate values of  $\rho$  for a standard set of 75 items (means and proportions) from the core questionnaire. The mean value across the items within a country will be published in the ESS Quality Report. If the same, or similar, geographical units are to be used as PSUs in a subsequent round, then this empirical mean from previous rounds should be used as the prediction of  $\rho$  for the current round.

**Example 1: Predicting  $deff_p$** 

Sampling stage	Design		Probability
1	Select 200 PSUs with probability proportional to number of dwellings in the PSU	$PROB1 =$	$\frac{200 \times N_k}{N}$
2	Equal-probability selection of 12 dwellings from each PSU	$PROB2 =$	$\frac{12}{N_k}$
3	Equal-probability selection of 1 person from each dwelling	$PROB3 =$	$\frac{1}{N_{jk}}$
Overall		$PROB1 \times PROB2 \times PROB3 =$	$\frac{2400}{N \times N_{jk}}$

where  $N_{jk}$  is the number of persons aged 15 or over resident at dwelling  $j$  in PSU  $k$ , and  $N_k$  is the total number of dwellings in PSU  $k$ . Note that  $N = \sum_{k=1}^K N_k$ , where  $K$  is the total number of PSUs in the population.

With this design, the design weight for person  $i$  (the person at dwelling  $j$  in PSU  $k$ ) will be  $w_{jk} = \frac{N \times N_{jk}}{2400}$ . Suppose the distribution of household size in the country (perhaps estimated from Census data, or from a previous survey) is as follows:

Number of persons aged 15 or over in the household, $N_{jk}$	1	2	3	4	5	6
Percentage of households in the country	25	52	15	5	2	1

With this information (treating households as a proxy for dwellings), we can predict  $deff_p$  :

$$\begin{aligned}
 deff_p &= \frac{n \sum_{i=1}^n w_i^2}{\left( \sum_{i=1}^n w_i \right)^2} = \frac{n \sum_{i=1}^n \left( \frac{N \times N_{jk}}{2400} \right)^2}{\left( \sum_{i=1}^n \frac{N \times N_{jk}}{2400} \right)^2} = \frac{n \sum_{i=1}^n (N_{jk})^2}{\left( \sum_{i=1}^n N_{jk} \right)^2} \\
 &= n \frac{(0.25n \times 1) + (0.52n \times 4) + (0.15n \times 9) + (0.05n \times 16) + (0.02n \times 25) + (0.01n \times 36)}{\left( (0.25n \times 1) + (0.52n \times 2) + (0.15n \times 3) + (0.05n \times 4) + (0.02n \times 5) + (0.01n \times 6) \right)^2} \\
 &= \frac{5.34}{2.1^2} = 1.21
 \end{aligned}$$

This is a typical value for the design effect due to selecting one person per dwelling. In countries with higher proportions of larger households, the design effect will be larger, but usually in the range 1.2 to 1.3.

For a country that has not taken part in ESS previously, or which has not used a clustered design before, the best prediction may be the ESS estimate from a 'similar' country.

The following table shows how predictions of  $deff_c$  depend on the predicted values of  $\bar{b}$  and  $\rho$ :

$deff_c$	$\bar{b} = 4$	$\bar{b} = 8$	$\bar{b} = 12$	$\bar{b} = 16$	$\bar{b} = 20$
$\rho = 0.02$	1.06	1.14	1.22	1.3	1.38
$\rho = 0.04$	1.12	1.28	1.44	1.6	1.76
$\rho = 0.06$	1.18	1.42	1.66	1.9	2.14
$\rho = 0.08$	1.24	1.56	1.88	2.2	2.52

It can be seen that the design effect increases quite rapidly as both  $\bar{b}$  and  $\rho$  increase. For most ESS countries,  $\rho$  is in the range 0.03 to 0.10, so  $deff_c$  can become considerable if  $\bar{b}$  exceeds 10.

### **Example 2: Effect of $deff_c$ on Required Number of Interviews**

Suppose that we estimate  $\rho = 0.06$  for the proposed PSUs and that the proposed sample design has  $\bar{b} = 16$ . Then, the predicted value of  $deff_c$  (from the table in section 3.5 above) is 1.90. If we further suppose that a separate calculation, similar to that in example 1, has produced a prediction of  $deff_p = 1.22$ , then we can now estimate the overall  $deff$ :

$$deff = deff_p \times deff_c = 1.22 \times 1.90 = 2.32$$

We can now estimate the required minimum number of interviews in each mode:

$$n = 800 \times deff = 1,856$$

But this number could be reduced if we change the sample design to have smaller sample sizes per cluster. Reducing  $\bar{b}$  to 8 would reduce  $deff_c$  to 1.42 (from the table in section 3.5 above) and hence the minimum number of interviews would reduce to 1,386. Achieving this reduction in  $\bar{b}$  would involve increasing the number of sample PSUs from 116 to 173. These two designs provide equivalent precision, as does an intermediate design with 1,620 interviews and 135 PSUs. The choice between these designs – set out in the table below – and others of equivalent precision should depend on the associated field costs. The preferred sample design should be the one that maximises precision for a fixed budget or minimises the budget required to deliver a fixed precision.

#### **Sample Designs of Equivalent Precision**

Design	Completed interviews	Sample PSUs	$\bar{b}$
1	1,856	116	16
2	1,620	135	12
3	1,386	173	8

## 4. Calculating the Required Sample Size

The steps in calculating the minimum required gross (initial) sample size for each data collection mode are:

- i. Predict  $deff_p$  (section 3.4);
- ii. Predict  $deff_c$  (section 3.5) and hence  $deff = deff_p \times deff_c$ ;
- iii. Calculate the minimum required number of interviews,  $m$ :  $m = n_{eff} \times deff$
- iv. Predict the response rate,  $rr$ , and the ineligibility rate,  $ri$ . The predicted response rate should be realistic but should, if possible, not be lower than the response rate achieved at the previous round. Where possible, methods for improving the response rate should be proposed and agreed with the ESS fieldwork team. In all cases, the predicted response rate should be agreed with the ESS fieldwork team prior to confirming the required gross sample size. The ineligibility rate,  $ri$ , indicates the proportion of selected sample units (persons or dwellings) that are likely to turn out to be ineligible for the survey (for example, persons who have died or moved abroad, or who reside in institutions; or addresses that are vacant, demolished, or non-residential). This can usually be well estimated from other social surveys, perhaps including the previous round of ESS, that have used the same sampling frame.
- v. Calculate the minimum required gross (initial) sample size,  $n$ :  $n \geq m / (rr \times (1 - ri))$ .

This calculation is illustrated (for a single-domain design) in example 3 below.

In the case of two-domain designs, the first step is to allocate  $n_{eff}$  to the domains in proportion to population size. Then, steps i. to iv. above are carried out separately for each domain.

### Example 3: Sample Size Calculation (Ireland, Round 8)

A clustered design, with dwelling-based sampling, so  $deff_p$  depends on the household size distribution, as in example 1 above.

- i. Based on the distribution of household size (persons aged 15 or over) from the latest issue of the Quarterly National Household Survey (<http://www.cso.ie/en/qnhs/>),  $deff_p = 1.206$ .
- ii. At ESS Round 7,  $\rho = 0.10$ , and proposed design gives 5.45 interviews per PSU, so  $deff_c = 1 + (5.45 - 1) \times 0.10 = 1.445$ . Thus,  $deff = 1.206 \times 1.445 = 1.743$ .
- iii.  $m = 1,500 \times 1.743 = 2,614$ .
- iv. Response rate is predicted to be 60%, similar to ESS7. 9.25% of sampled dwellings are expected to be vacant, based on 2016 Census returns.
- v.  $n \geq 2,614 / (0.60 \times 0.9075) = 4,800$

Note: 480 PSUs to be selected, hence gross sample of 10 dwellings per PSU and net sample of  $10 \times 0.9075 \times 0.60 = 5.45$  interviews per PSU, as in step ii above.

## **5. Reserve Sample**

### **5.1 Is a Reserve Sample Needed?**

The purpose of a reserve sample is to allow a mechanism for increasing the sample size in the event that the response rate turns out to be substantially lower than had been assumed in designing the main sample or that the ineligibility rate turns out to be substantially higher than assumed. For R12 it is a requirement to design and select a reserve sample for each data collection mode. The reserve sample should be drawn at the same time as the main sample.

### **5.2 Sample Design**

For each mode of data collection, the reserve sample should follow the same sample design as the main sample. It should be split into two or more batches to allow some flexibility in the size of the reserve sample to be activated. The main sample and each reserve batch should be a representative probability sample of the total population.

In the case of a clustered sample design with a fixed number of elements selected per PSU, this can be achieved simply by selecting a larger number of cases in each PSU. For example, suppose the main sample consists of 200 PSUs with 10 sample elements in each. If 13 elements were instead selected from each PSU, a random 10 could be designated as the main sample and 1 each designated as reserve sample, 'batch 1', 'batch 2' and 'batch 3' respectively. Subsequently, a decision could be made to activate one, two or three of the reserve batches (or none), leading to a potential gross sample of 2,000, 2,200, 2,400 or 2,600 elements. Alternatively, additional PSUs could be selected to form the reserve sample, with 10 sample elements in each.

In the case of an unclustered (single-stage) design, the total sample (main + reserve) can be selected following the agreed stratification and the main sample subsequently selected from this, following the same stratification. Alternatively, the two samples (main and reserve) can be selected as two separate exercises: either approach is acceptable.

The SDS should document clearly the design of each reserve sample and how key aspects of the overall sample design (selection probabilities, design effects) would change if (part of) the reserve sample is activated.

### **5.3 Sample Size**

The size of each reserve sample should be determined based on an estimate of the lowest response rate likely to be achieved on the main sample in that mode. The total sample size (main + reserve) should be such that the minimum effective sample size would be achieved if the total sample is activated and achieves this (lowest) response rate.

## **5.4 Activating the Reserve Sample**

A decision to activate part or all of the reserve sample in either mode will be made by the NC in liaison with their ESS Country Contact, based on fieldwork projections, fieldwork progress and interviewer capacity, once a proportion of the main sample fieldwork has been completed. A decision to activate the reserve sample in one mode will be independent of any decision to activate the reserve sample in the other mode.

Reserve sample batches should be activated in numbered order, i.e. batch 1 first, then batch 2, etc.

## Enumeration of Dwellings: Guidance

The aim of this annex is to provide some practical guidance on how to implement the task of enumerating dwellings in the situation that the sample design consists of area sampling with field enumeration of dwellings (see section 3.1.3).

Once the sample of small areas (streets, blocks, grid squares, villages, etc) has been selected, the task is to make a list of all the dwellings – or buildings containing dwellings – in each selected area. This list will constitute the sampling frame for the next stage of selection. The process of making the list is referred to here as enumeration.

Each field enumerator should be supplied with a blank list, to be filled. This can be either a paper form or an electronic form. The task of the enumerator is as follows.

- The enumerator must locate all residential buildings within the boundaries of the sampled area. The information supplied to the enumerator must clearly define the boundaries, for example in the form of street names, or a map;
- Each residential dwelling within the boundary should be entered on the list;
- The order of the dwellings on the list is not important, but the enumerator must be sure to have covered the whole territory of the sampled area (complete coverage) and to have avoided including any dwellings outside the boundary of the area, or to have listed any dwellings twice;
- Ideally, dwellings within a multiple-dwelling building should be separately listed. For example, a block of ten apartments should be listed as ten separate apartments, each identified by a number, a name, or a clear description of the location (e.g. “first floor, north side of building”). If the enumerator is unable to identify the dwellings, the building can instead be included as a single entry on the list. The enumerator should include an estimate of the approximate number of dwellings in the building;
- Ideally, unoccupied dwellings should not be included on the list. However, if there is any uncertainty about whether a dwelling is occupied (which is likely often to be the case), the dwelling should be included. A dwelling should only be omitted from the list if the enumerator is certain the dwelling is not occupied;
- In carrying out the enumeration, enumerators are not expected to attempt to make contact with residents, for example to establish whether a dwelling is occupied. The enumeration should be carried out entirely through observation from public areas.



## Sample Design Summary: ESS Round 12

**Country:** <country> (<abbreviation>)  
**NC:** <name> (<email address>)  
**Other Experts:** <name> (<email address>)  
**Survey Institute:** <institute name>  
  
**Sampling Expert:** <name> (<email address>)  
**Country Contact:** <name> (<email address>)  
**Reference Survey:** <>  
**Date:** <date>  
  
**Status:** ☐ Pre sign-off  
☐ Signed off  
☐ Post sign-off amendment  
☐ Final (post-field work)

### 1.1 Target Population

**Number of residents aged 15 or older in the country:** <number>  
**Source and reference date:** <details>

### 1.2 Population Coverage

*<Describe here any population subgroups not covered by the sample design. Include an estimate of the proportion of the total population that each subgroup accounts for>*

## 2. Summary of the Sample Design

*<Provide an overview of the sample design in one or two paragraphs. Outline the sampling frame, the source of any other data used in the design, the stratification to be used, and the clustering to be used (number and nature of primary sampling units), if any.>*

### 3. Sample Design Details

#### 3.1 Face-to-face survey (main sample)

##### First Sampling Stage

	Domain 1	Domain 2
<b>unit:</b>	<State the units to be selected, e.g. municipalities, electoral divisions, dwellings, persons, etc>	
<b>frame:</b>	<Describe the sampling frame of these first-stage units>	
<b>size:</b>	<Number of units to be selected>	
<b>strata:</b>	<Describe how units are stratified prior to selection. If the stratification is explicit, state how many strata and how they are defined>	
<b>allocation:</b>	<Describe how the number of units to select from each stratum is determined (if applicable)>	
<b>algorithm:</b>	<Describe how it is determined which units to select (in each stratum). For example, simple random sampling, systematic sampling; with equal probabilities or with probability proportional to size; etc>	

##### Second Sampling Stage<sup>6</sup>

	Domain 1	Domain 2
<b>unit:</b>	<State the units to be selected, e.g. dwellings, persons, etc>	
<b>frame:</b>	<Describe the sampling frame of these second-stage units>	
<b>size:</b>	<Number of units to be selected within each sampled first-stage unit >	

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<sup>6</sup> If there are more than two sampling stages, please repeat this section for each subsequent stage

<b>strata:</b>	<i>&lt;Describe how units are stratified prior to selection. If the stratification is explicit, state how many strata and how they are defined&gt;</i>	
<b>allocation:</b>	<i>&lt;Describe how the number of second-stage units to select from each first-stage unit is determined&gt;</i>	
<b>algorithm:</b>	<i>&lt;Describe how it is determined which second-stage units to select within each first-stage unit. For example, simple random sampling, systematic sampling; with equal probabilities or with probability proportional to size; etc&gt;</i>	

### 3.2 Face-to-face survey (reserve sample)

<Describe the design of the reserve sample, and how it relates to the main sample. If it will be split into batches, describe how the allocation to batches will be done, how many batches there will be and how many sample units will be in each batch.>

### 3.3 Self-completion survey (main sample)

#### First Sampling Stage

	<b>Domain 1</b>	<b>Domain 2</b>
<b>unit:</b>	<i>&lt;State the units to be selected, e.g. municipalities, electoral divisions, dwellings, persons, etc&gt;</i>	
<b>frame:</b>	<i>&lt;Describe the sampling frame of these first-stage units&gt;</i>	
<b>size:</b>	<i>&lt;Number of units to be selected&gt;</i>	
<b>strata:</b>	<i>&lt;Describe how units are stratified prior to selection. If the stratification is explicit, state how many strata and how they are defined&gt;</i>	

<b>allocation:</b>	<i>&lt;Describe how the number of units to select from each stratum is determined (if applicable)&gt;</i>	
<b>algorithm:</b>	<i>&lt;Describe how it is determined which units to select (in each stratum). For example, simple random sampling, systematic sampling; with equal probabilities or with probability proportional to size; etc&gt;</i>	

### Second Sampling Stage

	<b>Domain 1</b>	<b>Domain 2</b>
<b>unit:</b>	<i>&lt;State the units to be selected, e.g. dwellings, persons, etc&gt;</i>	
<b>frame:</b>	<i>&lt;Describe the sampling frame of these second-stage units&gt;</i>	
<b>size:</b>	<i>&lt;Number of units to be selected within each sampled first-stage unit &gt;</i>	
<b>strata:</b>	<i>&lt;Describe how units are stratified prior to selection. If the stratification is explicit, state how many strata and how they are defined&gt;</i>	
<b>allocation:</b>	<i>&lt;Describe how the number of second-stage units to select from each first-stage unit is determined&gt;</i>	
<b>algorithm:</b>	<i>&lt;Describe how it is determined which second-stage units to select within each first-stage unit. For example, simple random sampling, systematic sampling; with equal probabilities or with probability proportional to size; etc&gt;</i>	

## 3.4 Self-completion survey (reserve sample)

*<Describe the design of the reserve sample, and how it relates to the main sample. If it will be split into batches, describe how the allocation to batches will be done, how many batches there will be and how many sample units will be in each batch.>*

## Remarks

<An optional space to provide any further comments or explanations about the sample design>

## 4. Planning the Sample Size

### 4.1 History of Planned and Realised Values

<This section will be pre-filled by the SWEF with predicted and actual values from previous rounds for  $\rho$ ,  $\bar{b}$ ,  $deff_p$ ,  $deff_c$ ,  $deff$ , response rate,  $n_{gross}$ ,  $n_{net}$  and  $n_{eff}$ >

### 4.2 Sample Design Parameters: Face-to-face survey

#### Key Parameters

	Domain 1	Domain 2
Achieved interviews per cluster ( $\bar{b}$ )		
Intraclass Correlation Coefficient ( $\rho$ )		
Design Effect due to Selection Probabilities ( $Deff_p$ )		
Response Rate (rr)		
Ineligibility Rate (ri)		
Min. effective Sample Size ( $n_{eff}$ )		

## Design Effect

	Domain 1	Domain 2
Deff <sub>c</sub> =	$1 + (\bar{b} - 1) \times \rho$	
=	$1 + (<> - 1) \times <>$	
=	<>	
Deff <sub>p</sub> =	<>	
Deff =	Deff <sub>p</sub> × Deff <sub>c</sub>	
=	<>	

## Gross Sample Size

	Domain 1	Domain 2
Min. $n_{net}$ =	Deff × $n_{eff}$	
=	<> × <>	
=	<>	
Min. $n_{gross}$ =	$\frac{n_{net}}{rr \times (1 - ri)}$	
=	$\frac{<>}{<> \times (1 - <>)}$	
=	<>	
Planned $n_{gross}^7$ =	<>	

<sup>7</sup> Should be consistent with section 3 above

Planned $n_{net}$		
Planned $n_{eff}$		

### 4.3 Sample Design Parameters: Self-completion survey

#### Key Parameters

	Domain 1	Domain 2
Achieved interviews per cluster ( $\bar{b}$ )		
Intraclass Correlation Coefficient ( $\rho$ )		
Design Effect due to Selection Probabilities ( $Deff_p$ )		
Response Rate (rr)		
Ineligibility Rate (ri)		
Min. effective Sample Size ( $n_{eff}$ )		

#### Design Effect

	Domain 1	Domain 2
$Deff_c =$ $=$ $=$	$1 + (\bar{b} - 1) \times \rho$ $1 + (<> - 1) \times <>$ $<>$	
$Deff_p =$	$<>$	
$Deff =$	$Deff_p \times Deff_c$	

=	<>	
---	----	--

## Gross Sample Size

		Domain 1	Domain 2
Min. $n_{net}$	=	$Deff \times n_{eff}$	
	=	$<> \times <>$	
	=	$<>$	
Min. $n_{gross}$	=	$\frac{n_{net}}{rr \times (1 - ri)}$	
	=	$\frac{<>}{<> \times (1 - <>)}$	
	=	$<>$	
Planned $n_{gross}^8$	=	$<>$	
Planned $n_{net}$			
Planned $n_{eff}$			

## Remarks

<An optional space to provide any further comments or explanations about parameters of the sample design, including assumptions about ineligibility rates and response rates>

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<sup>8</sup> Should be consistent with section 3 above



## 5. Sampling Design Data File (SDDF)

### Variables to be included in the SDDF

*Edit this list and include details as appropriate, e.g. of stratification variables, value ranges, etc.*

Variable	Description
idno	Personal identifier
cntry	Country
mode	Mode of data collection (1=face-to-face, 2=self-completion)
prob1	Probability of selection at first stage of sampling
prob2	Conditional probability of selection at second stage of sampling
prob3	Conditional probability of selection at third stage of sampling
Prob4	Conditional probability of selection at fourth stage of sampling
psu	PSU identifier
ssu	SSU identifier
stratex1	Indicator of explicit stratum at first stage of sampling
stratim1	Order of selection of PSU (implicit stratification used)
stratim2	Order of selection of SSU within PSU
strtval1	Value of the first variable used to implicitly stratify PSU
strtval2	Value of the second variable used to implicitly stratify PSU
strtval3	Value of the third variable used to implicitly stratify PSU
outcome	Final outcome (1=included in respondent data file, 2=ineligible)
domain	Sampling domain
ressam	Reserve sample batch identifier (0=main sample, 1=1 <sup>st</sup> reserve batch, etc)
fieldini	Fieldwork agency working on the sample unit
frame1	Information from sampling frame: <>
frame2	Information from sampling frame: <>
frame3	Information from sampling frame: <>

*For multi-domain designs, the stratification and PSU variables might have different definitions for each domain, or only be defined for one domain.*

### Probabilities of Selection

<Define the values of the PROB variables that will be included in the SDDF. For example, for probability proportional to size selection of municipalities as PSUs, using a population register count as the size measure, we might have  $PROB1_i = n1 \frac{N_i}{N}$ , where  $n1$  is the number of PSUs to be sampled,  $N_i$  is the population count for the  $i^{th}$  municipality and  $N$  is the total population count for all municipalities on the frame; etc.>

## Remarks

*<Please provide further comments or explanations about variables to be included in the SDDF, for example the coding of strata or the source/definition of additional variables from the sampling frame>*

## Appendix

*<Supplementary material such as tables of PSUs by strata, or population counts by strata>*